# IMPORTANT NOTES FOR ALL TEAM MEMBERS

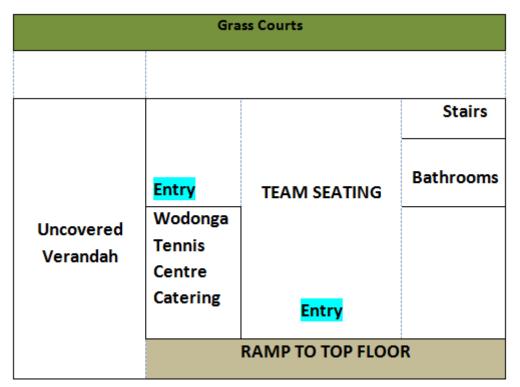
# **VENUE MAPS**

Venue Map – Wodonga Tennis Centre



Grass Courts				
Covered Verandah	Gateball Scores Office	Wodonga Croquet Club Catering	Entry	Stairs
	Entry		Bathrooms	
	First Aid		Registration Desk	
	RAMP TO TOP FLOOR			

**CLUBHOUSE - BOTTOM FLOOR** 



CLUBHOUSE – TOP FLOOR

### **Venue arrangements**

- 1. The venue is a two storey club house.
- 2. <u>Each day, players must register at the Registration Desk located in the bottom floor of club house upon arrival to the venue.</u> Registration is also required on the practice day on Wednesday 6<sup>th</sup> September.
- 3. From Thursday 7<sup>th</sup> September all teams will be provided with tables and seating on the top floor.
  - a. We recommend using the ramp located at the end of the building, closest to the car park to access the top floor.
  - b. There are also stairs at the end of the building closest to the grass tennis courts.
- 4. Start of day briefings and announcements will be made from the top floor and we will use the PA system that is available at the venue.
- 5. Gateball Scores will be managed from the office on the bottom floor of the venue. All scoresheets will need to be returned to the green in-tray located in the office.

### **Food arrangements**

- 6. <u>There will be no food or drinks available at the venue during the practice day, Wednesday 6<sup>th</sup> September</u>. Please ensure you bring your own refreshments.
- 7. If you have not pre-purchased food for the duration of the event, you will need to bring it with you as there are no shops located in close proximity to the venue.
- 8. There are two different organisations providing pre-purchased food for the event, Wodonga Tennis Centre and Wodonga Croquet Club. They will be packing all food orders by <u>team</u>.
- 9. To streamline morning and afternoon tea and lunch order pickup, one team contact should be nominated to collect the food orders for everyone in the team. For the doubles event, all food orders have been allocated to the team that the doubles players are playing in for the team event. For example, all Canberra doubles teams have been allocated to "Canberra Green" for the food orders. Canberra Green will need to send one person to pick up their orders.
- 10.Pre-purchased morning tea and afternoon tea is being provided by the Wodonga Croquet Club. Wodonga Croquet Club catering will occur from the bottom floor of the venue. Pick up of morning tea will be from the bottom floor of the venue. If you have any concerns about your morning or afternoon tea, please see the Wodonga Croquet Club volunteers who will be in the downstairs of the venue.
- 11.Pre-purchased lunches are being provided by the Wodonga Tennis

  Centre. Catering for the lunches will occur in the top floor of the venue.

  Pick up of lunches will be from the top floor of the venue. If you have any concerns about your lunches, please see the Wodonga Tennis

  Centre volunteers on the top floor of the venue.
- 12.Urns for tea and coffee will be provided on both the upper and bottom floor of the venue. Water will be provided on both levels and outside on the grassed area towards the grass courts.
- 13. There will be a kiosk that is operated by the Wodonga Tennis Centre on the bottom floor of the venue which will sell cold drinks, snacks, etc.

### First Aid and Health and Safety

- 14. The Wodonga Croquet Club will be providing First Aid volunteers for the event from Thursday 7<sup>th</sup> to Sunday 10<sup>th</sup> September. We are extremely grateful for the volunteers who are undertaking this responsibility for us.
- 15. Wodonga Croquet Club will have hand sanitiser available at the venue.
- 16. Please remember to pack sunscreen and a hat and to stay hydrated during the event.

#### Raffle

17. All proceeds from the raffle held during the event will go to the Wodonga Croquet Club as a thank you for the use of their facilities and the wonderful support of their volunteers.

### **TOURNAMENT SCHEDULE**

## Wednesday 6th September - Practice Day

### 1.00pm Registration

### 1.00pm - 4.00pm Practice session

Players can practice and arrange games between themselves on the three practice courts and court 11 and 12 only.

### 2.00pm Referee Workshop (1 hour)

Tournament Referee Bruce McAlister will conduct a referee workshop for teams who have never attended an Australian Gateball Championship event before.

### 3.00pm Pick up of Doubles Pack and Draw

The Doubles Team contact or their representative can pick up their Doubles pack and draw from the registration desk.

### 4.00pm Close of day

### **DOUBLES EVENT**

## **Thursday 7th September**

- 7.00am Registration Pick up Doubles Packs/Draw
- 8.00am Welcome and team briefings
- 8.30am Round 1 Doubles Event
- 9.15am Round 2 Doubles Event
- 10.00am Round 3 Doubles Event
- 10.30am Morning Tea
- 11.00am Round 4 Doubles Event
- 11.45am Round 5 Doubles Event
- 12.30pm Round 6 Doubles Event
- 1.00pm Lunch
- 2.00pm Round 7 Doubles Event Round of 16
- 3.00pm Round 8 Doubles Event Quarter Finals
- 3.30pm Afternoon tea

Semi-finalists announced

4.00pm Close of day

## **Friday 8th September**

- 7.00am Registration
- 7.30am Team and Referee briefings (if required)
- 8.00am Doubles Semi-Finals
- 9.00am Doubles Finals
- 9.45am Presentations for Doubles Event
- 10.15am Morning Tea

### **TEAM EVENT**

## **Thursday 7th September**

### 2.00pm Registration

### 2.00pm - 4.00pm Practice session

Players can practice and arrange games between themselves on the three practice courts only.

### 3.00pm Pick up Team Pack and Draw

The Team contact or their representative can pick up their team pack and draw from the registration desk.

### 4.00pm Close of day

## **Friday 8th September**

### 8.00am Registration - Pick up Team Pack and Draw

The Team contact or their representative can pick up their team pack and draw from the registration desk.

### 8.30am Team Practice

Teams can practice and arrange games between themselves on the three practice courts only.

### 10.15am Morning Tea

### 10.45am Team Preparation for Opening Ceremony

Team photos and team line up for Opening Ceremony.

### 11.15am Official Opening Ceremony

### 12.30pm Lunch

## **Friday 8th September**

### 1.30pm Tournament Referee Briefing

Tournament Referee Bruce McAlister will conduct a referee briefing for all referees and referees in training who are participating in the team event.

2.00pm Round 1 Team Event3.00pm Round 2 Team Event

3.30pm Afternoon tea

4.00pm Close of day

## **Saturday 9th September**

7.00am Registration

**8.00am** Team and Referee briefings (if required)

8.30am Round 3 Team Event9.30am Round 4 Team Event

10.00am Morning Tea

10.45am Round 5 Team Event 11.45am Round 6 Team Event

12.15pm Lunch

1.15pm Round 7 Team Event2.15pm Round 8 Team Event

2.45pm Afternoon Tea

3.15pm Close of day

6.30pm Formal dinner at the Commercial Club

# **Sunday 10th September**

7.00am Registration

8.00am Team and Referee briefings (if required)

8.30am Round 9 Team Event

9.30am Round 10 Team Event

10.00am Morning Tea

10.45am Round 11 Team Event

11.45am Round 12 Team Event

12.15pm Lunch

Semi-Finalists announced

- 1.30pm Team Semi-finals Round
- 2.30pm Team Final Round
- 3.00pm Afternoon Tea
- 3.30pm Closing Ceremony
- 4.00pm Close of event